

SOUTHBROOK CHURCH - POSITION DESCRIPTION NEXT GEN – KIDS MINISTRY DIRECTOR

Southbrook Church is located in Franklin Wisconsin. Our mission is to help people connect and grow with God. Our core values are to grow spiritually, serve graciously, and live generously. We are looking for a man or woman to join our staff team as our Kids Ministry Director. This is a part-time (20 hours/week) position that reports directly to our Pastor of Ministries.

The person who fills this position will be:

- Growing in their Christian faith and character,
- Willing to serve within the doctrinal commitments of the Church,
- Committed to the mission and values of the Church,
- Teachable and a self-starter.

SPECIFIC RESPONSIBILITIES:

- Implement the vision and lead the Kids Ministry Team in management, connection, and communication. with the general church.
- Create, lead, and manage ministry teams that will implement the Kids Ministry program, taking time to evaluate and adjust as needed.
- Recruit, develop, and deploy Kids Ministry volunteers, providing relevant and appropriate training as needed.
- Care for and equip parents to be faith leaders in their family.
- Maintain a security system that protects all children participating in Kids Ministry.
- Plan and oversee special events related to children and families which may include Summer Camp, Child Dedication, and First Bible Presentation.
- Develop intentional plans to reach the families and children in the community.
- In collaboration with the Pastor of Ministries, prepare the annual budget for Kids Ministry and operate within the budget constraints.
- Maintain the integrity of Kids Ministry teaching by ensuring the instruction is consistent with the Southbrook Statement of Faith.
- Actively participate in the Kids Ministry network groups.

GENERAL:

- Participate in weekly staff meetings and occasional offsite retreats.
- Serve as part of staff team.
- Develop a plan for continuing education and professional development.
- Proficient skills in computer hardware and software including Microsoft Suite.
- General understanding of production related technology and systems.